

# Center for Relational Care Website Privacy Notice

## Effective Date: 2/24/2017

The Center for Relational Care truly respects the privacy of its users, and is fully committed to protect their personal information and use it properly. This notice describes how we may collect and use personal information, and the rights and choices available to our visitors and users regarding such information.

We strongly urge you read this notice and make sure you fully understand and agree with it, before you access or use any of our services.

### **Your Consent (please read carefully!)**

By accessing or using any of our services, you signify your consent to this Website Privacy Notice.

This Center for Relational Care Website Privacy Notice (“Privacy Notice”) describes how we (the Center for Relational Care® – “CRC”, “we” or “us”) may collect and use information pertaining to each of our visitors (“Visitor”, “User”, or “you”), in connection with their access to and use of CRC’s websites (including [www.relationalcare.org](http://www.relationalcare.org), [www.relationalcareatlanta.org](http://www.relationalcareatlanta.org) and any of its subdomains, the “Website”).

Please note: you are not obligated by law to provide us with any information. You hereby acknowledge, warrant and agree that any information you do provide us is provided of your own free will and consent, for the purposes and uses described herein.

### **What information do we collect?**

Users Browsing Site: CRC does not require users to complete a registration form or submit any personal information (e.g. name, address, credit card) in order to browse our Website.

We collect information from you when you subscribe to our newsletter or register for events. When subscribing to our newsletter or registering for an event you may be asked to enter your: name, e-mail address, mailing address, phone number, professional credentials or credit card information. You may, however, visit our site anonymously.

We do NOT use cookies.

### **What do we use your information for?**

Any of the information we collect from you may be used in one of the following ways:

#### ***To improve customer service***

Your information helps us to more effectively respond to your customer service requests and support needs.

#### ***To process transactions***

Your information, whether public or private, will not be sold, exchanged, transferred, or given to any other company for any reason whatsoever, without your consent, other than for the express purpose of delivering the service requested.

#### ***To send periodic emails***

The email address you provide for order processing, may be used to send you information and updates pertaining to your order, in addition to receiving occasional news, updates, related event or service information, etc.

Note: If at any time you would like to unsubscribe from receiving future emails, we include detailed unsubscribe instructions at the bottom of each email.

### **How do we protect your information?**

We implement a variety of security measures to maintain the safety of your personal information when you place an order or enter, submit, or access your personal information.

We offer the use of a secure server. All supplied sensitive/credit information is transmitted via Secure Socket Layer (SSL) technology and then encrypted into our Payment gateway providers database only to be accessible by those authorized with special access rights to such systems, and are required to keep the information confidential.

After a transaction, your private information (credit cards, social security numbers, financials, etc.) will not be stored on our servers.

### **Do we disclose any information to outside parties?**

We do not sell, trade, or otherwise transfer to outside parties your personally identifiable information. This does not include trusted third parties who assist us in operating our website, conducting our business, or servicing you, so long as those parties agree to keep this information confidential.

We may also release your information when we believe release is appropriate to comply with the law (or a court order or subpoena); to enforce our site policies, or protect ours or others rights, property, or safety; to prevent or investigate a possible crime, such as fraud or identity theft; to enforce our Terms of Use or other agreements that govern your use of this Site; or to protect the rights, property or safety of our company, our users, or others.

### **Third party links**

Occasionally, at our discretion, we may include or offer third party products or services on our website. These third party sites have separate and independent privacy policies. We therefore have no responsibility or liability for the content and activities of these linked sites. Nonetheless, we seek to protect the integrity of our site and welcome any feedback about these sites.

### **Online Privacy Notice Only**

This online privacy notice applies only to information collected through our website and not to information collected offline.

### **Legal Disclaimer**

We reserve the right to disclose your personally identifiable information as required by law and when we believe that disclosure is necessary to protect our rights or otherwise to comply with a judicial proceeding, court order, or other legal process.

### **Changes to our Website Privacy Notice**

If we decide to change our privacy notice, we will post those changes on this page, and/or update the Privacy Notice modification date above.

### **Contacting Us**

If there are any questions regarding this Website Privacy Notice you may contact us using the information below:

11615 Angus Road, Suite 218  
Austin, TX 78759  
admin@relationalcare.org